

## **Resolution 016/2017 - COPPG**

It establishes the Public Notice for the hiring of Visiting Professor in accordance with the Visiting Professor Program of the Federal Technological University of Paraná.

## **PUBLIC NOTICE N. 12/2017 - PROPPG – Visiting Professor (VP)**

### **SECTION I - OBJECTIVE**

Art. 1. The present Public Notice aims to select 02 (two) proposals for hiring professors, on a temporary basis, in the categories of Senior Visiting Professor Level 2 (PVS2) and Level 1 (PVS1) and Senior Visiting Professor of Foreign Institution (PVS-IE/PVS2 and PVS-IE/PVS1), all with production of recognized excellence, as defined in the Visiting Professor Program Regulation (RPPV) of UTFPR (approved by Resolution 039/2016 of COPPG), and pursuant to Law N. 8,745 of 12/09/1993, to develop activities aiming at the consolidation, excellence and internationalization of the graduate programs of the Federal Technological University of Paraná (UTFPR) in accordance with the Resolution of the Research and Graduate Council (COPPG) 016/2017, of 06/23/17.

§1. For the PVS2 category, the minimum time of doctoral degree is 16 years, and the candidate must demonstrate that he / she meets the requirements for Productivity in Research Scholarship or Technological Development Scholarship Level 1-CNPq of the proposal area.

§2. For the PVS1 category, the minimum time of doctoral degree is 10 years, and the candidate must demonstrate that he / she meets the requirements for Productivity in Research Scholarship or Technological Development Scholarship Level 2-CNPq of the proposal area.

§3. For the PVS-IE/PVS2 category, the minimum time of doctoral degree is 10 years, and the candidate must demonstrate that he / she meets the requirements for Productivity in Research Scholarship or Technological Development Scholarship Level 1-CNPq of the proposal area.

§4. For the PVS-IE/PVS1 category, the minimum time of doctoral degree is 10 years, and the candidate must demonstrate that he / she meets the requirements for Productivity in Research Scholarship or Technological Development Scholarship Level 2-CNPq of the proposal area.

## **SECTION II - CANDIDATES FOR VISITING PROFESSOR**

Art. 2. Doctors with production of recognized excellence may be candidates for VP, according to the categories described in Art. 1.

Art. 3. In accordance with the RPPV-UTFPR, cannot be hired as VP:

I – Retired professor or officials of UTFPR;

II – Active serving officials of the direct or indirect Federal, States, Federal District and Municipalities Administration;

III – Employees or officials of public companies or mixed capital societies of the three levels of government, as well as of their subsidiaries or controlled companies (Art. 6 of Law N. 8745 of 12/09/1993).

## **SECTION III - CONTRACTING PROPOSALS**

Art. 4. All UTFPR graduate programs are eligible to submit proposals to this public notice.

§1. The submission of proposals in association will not receive extra punctuation.

§2. Vacancies will be filled following this sequence:

1st: PVSIE/PVS2;

2nd: PVS2;

3rd: PVS-IE/PVS1; and

4th: PVS1.

§3. Proposals that demonstrate a formal link between the professor or researcher with a foreign institution will be prioritized for the vacancies of

PVS-IE/PVS2 and PVSIE/PVS1, according to the criteria set forth in Article 1, indicating:

(1) To have a higher rating or the same rating range (in the case of the existence of rating ranges) of the best Brazilian university in international rankings, such as Times Higher Education, QS World University Rankings, Academic Ranking of World Universities and / or

(2) To maintain a current formal research and graduate partnership with UTFPR considered being strategic, contained in the list elaborated and maintained by PROPPG, and made available on the PROPPG web page, on the UTFPR Portal on the Internet.

§4. Each proposal is limited to the indication of one VP.

§5. Each proposal will have a permanent professor of UTFPR graduate program responsible for it.

§6. Each permanent professor of UTFPR graduate program may submit only one proposal.

§7. The proposal and its responsible professor must be approved by the collegiate of UTFPR graduate program.

§8. More than one proposal may be contemplated by graduate program, provided there is any remaining vacancy after the Merit Analysis stage.

§9. The graduate programs that have visiting professors with a valid contract will only be considered if there is any remaining vacancy after the Merit Analysis stage.

Art. 5. The following are the obligations of each graduate program to which the proposal is linked:

I – To guarantee the work place and the appropriate infrastructure to carry out the activities for which the VP will be hired;

II – To provide access to the libraries, the CAPES journal portal and the laboratories and / or research groups of the project concentration area in which the VP will carry out his / her activities;

III – To insert the VP in the routine of the graduate program, enabling his / her participation in graduate classes, lectures, seminars, round tables and others;

IV – To make a commitment to maintain the necessary conditions for the implementation and execution of the project.

Art. 6. The VP hiring proposal must be delivered exclusively in digital format using the Electronic Information System -SEI until 4p.m. of the deadline presented Article 14º. of this public notice.

§ Sole Paragraph - For proposals sent by express mail or mail, the date of posting will be considered.

~~Art. 7. The VP hiring proposal should be presented in the form of administrative on SEI, using the alternative: Pessoal: Contrato de Trabalho Temporário – Admissão (Temporários, Substitutos ou Visitantes -CDT), containing the following documents:~~

Art. 7. The VP hiring proposal should be presented in the form of administrative on SEI, using the alternative Pessoal: Processo Seletivo para Contratação de Docente Temporário, Substituto ou Visitantes, containing the following documents:

I – Visiting professor application form signed by the coordinator of the graduate program, permanent professor responsible for the proposal and the candidate, and the candidate's signature may be in electronic form (Annex A);

II - Work plan, limited to 20 pages, containing objectives and goals, and a schedule compatible with the validity of the contracting period.

(a) The work plan should contain a detailed description of research, teaching and academic orientation activities, as well as listing

the infrastructure available to meet all the needs that will be required during the implementation of the proposal.

- (b) The research activities should have their theoretical and methodological foundations presented in a document attached to the work plan, also limited to a maximum of 20 pages, meaning that the set formed by the work plan and its annexes must have a maximum of 40 pages.

III - Declaration of the permanent professor of the graduate program responsible for the proposal stating that the infrastructure needed to attend the VP is available, indicating, where appropriate, the name of the laboratory.

IV – Updated *Curriculum Vitae* (CV) of the VP candidate, being mandatory CV in Lattes format for Brazilian candidates, containing in annex:

- (a) Copies of undergraduate and *stricto sensu* graduate diplomas (mandatory),
- (b) Table 1 (Annex B) identifying the item to be used in the calculation of the score, the score requested according to Annexes C and D, and the page of the single file in which the checking copy is found (mandatory),
- (c) Copy of the first page of the scientific article(s) to be used in the calculation of the score (optional, depending on Table 1),
- (d) Copy of the cover, first page and elements that identify the international book(s) with ISBN to be used in the calculation of the score (optional, depending on Table 1),
- (e) Copy of the cover, first page and elements that identify the international book chapter(s) with ISBN to be used in the calculation of the score (optional, depending on Table 1),
- (f) Copy of the elements that identify the requested patent(s), having as co-inventor a *stricto sensu* student, to be used in the calculation of the score (optional, depending on Table 1)
- (g) Copy of the elements that identify the granted patent(s) to be used in the calculation of the score (optional, depending on Table 1),

- (h) Copy of the elements that identify the candidate as coordinator of project(s) financed by national companies or agencies, to be used in the calculation of the score (optional, depending on Table 1),
- (i) Copy of the elements that identify the candidate as coordinator of project(s) financed by international company(s) or agency(s), to be used in the calculation of the score (optional, depending on Table 1),
- (j) Copy of Proof of English Language Proficiency, as specified in Annex D, to be used for the calculation of the score (optional, depending on Table 1) and
- (k) Proof that the candidate has a formal bond as a professor or researcher in a foreign institution, meeting at least one of these conditions (optional, depending on Table 1):
  - To have a higher rating or the same rating range (in the case of the existence of rating ranges) of the best Brazilian university in international rankings, such as Times Higher Education, QS World University Rankings, Academic Ranking of World Universities and / or
  - To maintain a current formal research and graduate partnership with UTFPR considered being strategic (contained in the list elaborated and maintained by PROPPG on the UTFPR Portal).

V – Copy of the minutes of the proponent graduate program(s) collegiate meeting, duly signed, including the name of the permanent professor responsible for the proposal, the research line / area of concentration benefited and the approval of the candidate's nomination to VP.

VI- Memorandum forwarding the request by the Research and Graduate Director(s) of the involved Campus.

§ 1. In the calculation of the VP score, only the technical-scientific production (items "c" to "i") of the last five full years added from the current year (i.e., 2012 to 2017) will be considered, and up to five

scientific articles will be considered outside the period, provided that they are indicated by the candidate as the most relevant of his / her career.

§ 2. Documents I to VI are mandatory.

#### **SECTION IV - ANALYSIS, PROPOSALS CLASSIFICATION AND SCHEDULE**

Art. 8. The first step will consist of documentary analysis according to the provisions of Article 7.

§ 1. The first step will be carried out exclusively by tree workers of PROPPG, designated by Provost for Research and Graduates Studies.

§ 2. Proposals that are not submitted according to the form and order described in Article 7 and / or are presented with incomplete documentation will be automatically excluded from the contest.

Art. 9. The second stage will consist of analyzing the merit and classification of the proposal.

§ 1. The second stage will be carried out exclusively by the Central Commission for Evaluation of VP Contracting Process designated by the Pro-Rector of Research and Graduate Studies.

§ 2. The process of merit analysis and classification of the proposal will be composed of a component called Evaluation of Titles and another one called Work Plan, each weighing 50% in the composition of the final grade.

§ 3. The score attributed to the Evaluation of Titles will consist of the analysis of the CV, according to the score requested in Table 1, and respective supporting documents (Art. 7), being the reference punctuation for the maximum score (10) considered the highest score obtained among the candidates.

§ 4. Candidates holding a productivity in research scholarship (PQ) or technological development scholarship (DT) of CNPq will automatically receive a maximum score in relation to the requirements described in § 3.

§ 5. Applicants who do not hold a PQ or DT scholarship from CNPq at the level required for the category to which the scholarship application is submitted will have their CV analyzed by the examiner(s) of the Central Commission for Evaluation of Contracting Process, or by *Ad Hoc* consultant(s) designated by the same, being considered ineligible those that do not meet the requirements for the Productivity in Research scholarship or Technological Development scholarship of CNPq (Level 2 for candidates PVS-IE/PVS1 and PVS1, and level 1 for candidates PVS-IE/PVS2 and PVS2) of the proposal area.

§ 6. The candidate who obtains a grade lower than 5 (corresponding to 50% of the reference value specified in paragraph 3 of this article) will be considered ineligible.

§ 9. Only the candidates considered eligible in the Evaluation of Titles will have their Work Plan evaluated.

§ 10. The evaluation of the Work Plan will be carried out by the examiner(s) of the Central Commission for Evaluation of Contracting Process, or by *Ad Hoc* consultant(s) designated by the same, according to annex C assigning the Approved concept (grade ten) or Not Approved concept (grade zero), taking into account:

- (a) Quality, regularity and adequacy of the candidate's scientific production to the work plan and the research project;
- (b) Candidate's experience in research lines related to the area for which he / she presented himself / herself;
- (c) Availability of the candidate to guide and co-guide graduate students;
- (d) Feasibility of the work plan, considering the available infrastructure of the graduate program(s) and the validity of the contract;
- (e) Expected results at the end of the work plan execution;
- (f) Relevance of the proposed work plan, considering its impact on the graduate program(s), valuing the proposal of association of programs / poles and



- (g) Coherence and adequacy of the proponent's training in relation to the proposed objectives, activities and goals.

Art. 10. The Central Commission for Evaluation of VP Contracting Process should present a Final Report to the PROPPG, containing the relevant information on each of the proposals and the list of approved proposals.

§ Sole Paragraph – If necessary, for the purposes of tie-breaking, the score attributed to the Evaluation of Titles component (Article 9, § 3) will be considered, regardless of whether the applicant holds a productivity in research scholarship or technological development scholarship of CNPq.

## **SECTION V - RESULTS AND APPEALS**

Art. 11. Based on the Final Report prepared by the Central Commission for Evaluation of VP Contracting Process, PROPPG will disclose the result in accordance with the deadlines set forth in Article 12.

Art. 12. An appeal shall be lodged against the decision, regarding the first and the second stages, within five working days of the disclosure of the respective results on the PROPPG website.

§ 1 - The appeal of the decision must be submitted to the Directorate of Research and Graduate Studies (DIRPPG) of the original Campus, within the deadline, which will be forwarded to PROPPG; and subsequently assessed by the relevant Committees for each of the two stages, based on the original proposal.

§ 2 - No additions of documents, listed in Article 5 of this Public Notice, will be allowed after the deadline for submitting the applications for the graduate programs or in appeals to any of the stages of the contest.

§ 3 - The appeals to the decision of the first stage (Documentary Analysis) will be sent to the *Ad Hoc* Resources Committee, as provided in Resolution N. 038/16-COPPG, of September 19, 2016.

§ 4 - The appeals to the decision of the second stage (Merit Analysis) will be sent to the Resource Analysis Committee, according to the provisions of the Regulation of the UTFPR Visiting Professor Program, in its Article 22, paragraphs 1 and 2.

Art. 13. The final result of the object of this announcement, considered the judgment of appeals, will be published in the Official Diary of the Union upon request by the president of the COPPG-UTFPR to the dean.

Sole Paragraph: after publication of the final result in the Official Diary of the Union, DIRGEP-UTFPR will send the list of selected applications to COGERH of the respective Campus where the Visiting Professor will be assigned to. The contact between the Selected Candidate and the UTFPR will be made through the COGERH of the respective Campus of assignment.

Art. 14. For this notice, the following schedule is established:

<b>1</b>	ROUTING OF PROCESSES by the Graduate Programs	02/08/2017 to 02 October 2017
<b>2</b>	Publication of the list of registered applications	10 October 2017
	DOCUMENTARY ANALYSIS	16 October 2017 to 20 October 2017
<b>3</b>	Publication of the list of approved applications	20 October 2017
<b>4</b>	Period for lodging appeals against the approval decision	23 October 2017 to 27 October 2017
	Publication of the result of the examination of the appeals against the approval decision	Up to 30 October 2017
<b>5</b>	MERIT ANALYSIS – Proposals classification	31 October 2017 to 10 November 2017
<b>6</b>	Publication of the MERIT ANALYSIS RESULT	13 November 2017
<b>7</b>	Period for lodging appeals against the merit analysis	14 November 2017 to 21 November 2017 (working days)
	Result of the appeals to the Merit Analysis decision and publication of the FINAL RESULT	Up to 01 December 2017

## **SECTION VI - CONTRACTING REGIME AND TERMS OF CONTRACT**

Art. 15. The contracts referred to in this Notice will be carried out for a fixed period of time, under an exclusive dedication work regime, linked to the General Social

Security System, and the benefits provided for in Article 11 of Law 8745/93 will be assured.

Sole Paragraph – The VP hiring mentioned in this notice will be subject to the budget availability approved by MEC.

Art. 16. For the hiring of Senior Visiting Professor, the reference wage of the Higher Magisterium career professor with PVS2, PVS-IE/PVS2 and PVS-IE/PVS1 equivalent to Class E, Level 1 and PVS1 equivalent to Class D, Level 1 will be considered;

Sole Paragraph – If the experience of the candidate and the equivalence of requirements are characterized as compatible with any program of national development agency that executes a value greater than this salary, the reference value of said agency can be adopted.

Art. 17. The replacement of the beneficiary of the contract will not be allowed.

Art. 18. Only proposals that present the deadline date of February 28, 2018 as the initial hire date will be considered.

Art. 19. The hiring of Brazilian visiting professors will be carried out for a minimum of three (3) months and a maximum of 12 (twelve) months.

Sole Paragraph – The contract may be renewed at the request of the graduate program coordinator as long as the total period does not exceed 24 (twenty four) months and is included in the work plan of the proposal.

Art. 20. The hiring of foreign visiting professors will be carried out for a minimum of three (3) months and a maximum of 24 (twenty four) months.

Sole Paragraph – The contract may be renewed at the request of the graduate program coordinator as long as the total period does not exceed 48 (forty eight) months and is included in the work plan of the proposal.

## **SECTION VII - GENERAL PROVISIONS**

Art. 21. The scientific publications and other products or documents associated with the research developed during the term of the contract must contain, necessarily and at any time, link to the name of the visiting professor / researcher to UTFPR, and must be attached to the mandatory report to be presented by the visiting professor contracted to the graduate program to which he / she is associated.

Art. 22. The VP vacancies referred to in Article 1 do not need to be mandatorily filled in.

Art. 23. This public notice comes into effect on the date of its publication in the Official Diary of the Union and in the PROPPG portal.

**Annex A – PRESENTATION FORM OF  
VISITING PROFESSOR CANDIDATE**



Ministry of Education

**Federal Technological University of Paraná**  
Pro-Rectorcy of Research and Graduate Studies



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## PRESENTATION FORM OF VISITING PROFESSOR CANDIDATE

1. GRADUATE PROGRAM(S):

\_\_\_\_\_

2. NAME OF THE PERMANENT PROFESSOR RESPONSIBLE FOR THE PROPOSAL:

\_\_\_\_\_

3. NAME OF THE VISITING PROFESSOR CANDIDATE:

\_\_\_\_\_

4. VP CANDIDATURE CATEGORY:

PVS2     PVS1     PVS-IE/PVS2     PVSIE/PVS1

5. HOLDER OF PRODUCTIVITY IN RESEARCH SCHOLARSHIP OR PRODUCTIVITY IN TECHNOLOGICAL DEVELOPMENT SCHOLARSHIP AND INNOVATIVE EXTENSION OF CNPq:

YES     NO - IN CASE OF AN AFFIRMATIVE ANSWER, INDICATE THE SCHOLARSHIP LEVEL: \_\_\_\_\_

6. CNPq ADVISORY COMMITTEE WHERE THE PROPOSAL IS ADDRESSED:

\_\_\_\_\_

Coordinator of the Graduate Program  
signature

Permanent professor responsible for the proposal  
signature

Visiting Professor Candidate  
signature

## Annex B – Scoreboard Requested

Table 1 – Framework for requesting the candidate's score

Item	Requested Points	Single file page on which the checking copy is located

## Annex C - Score considering only the production of the last 5 years plus the current year and relevant articles listed.

ITEM	Points per proven item	Limit
SNIP > 1.0, if there is no SNIP, JCR > 2.0	15	N.A.
0.5 < SNIP < 0.99 , if there is no SNIP, 1.0 < JCR < 1.99	12	N.A.
0.1 < SNIP < 0.49, if there is no SNIP, 0.5 < JCR < 0.99	10	50 points
International book with ISBN	10	30 points
Chapter in international book with ISBN	5	15 points
Patent requested having as co-inventor a student of <i>stricto sensu</i>	8	30 points
Granted patent	15	N.A.
Coordinator of project funded by national companies or agencies	10	30 points
Coordinator of project funded by international companies or agencies	15	N.A.
Primary doctoral advisor (by graduate student)	5	30 points
Primary master advisor (by graduate student)	1	10 points
Teaching in <i>stricto sensu</i> graduate in international excellence level: programs from institutions that have higher rating or the same rating range (in the case of existence of rating ranges) of the best Brazilian university in international rankings such as Times Higher Education, QS World University Rankings or Academic Ranking of World Universities.	10/year	30 points
Candidates with a formal bond as a professor or researcher in a foreign institution, who meet at least one of the conditions: (1) to have higher rating or the same rating range (in the case of the existence of rating ranges) of the best Brazilian university in international rankings, such as Times Higher Education, QS World University Rankings or Academic Ranking of World Universities, or (2) to maintain a current formal research and graduate partnership with UTFPR, considered strategic (list made available and maintained by PROPPG).	150	N.A.
Proficiency in English language	See Annex D	N.A.



## Annex D - Equivalence tables between English proficiency tests

TOEFL (Test of English as a Foreign Language); IELTS (International English Language Testing System); CAE (Certificate in Advanced English) - Cambridge Level Four; CPE (Certificate of Proficiency in English) - Cambridge Level Five.

TOEFL IBT	TOEFL ITP	IELTS	Cambridge Exam	CEFR	Score
65-78	543-626	5.5-6.0	FCE	B2	15
79 - 95	627-677	6.5 - 7.0	CAE	C1	20
96 - 120	-----	7.5 - 9.0	CPE	C2	30*

\*Note: Applicants who have obtained a doctorate degree in English-speaking countries or who are English native speakers will automatically receive a maximum score in this item (30 points).