

Welcome to UTFPR!

This guide provides you with essential information on life in Brazil, in particular the main information on daily life, academic routine, and recommendations for exchange students on campus Curitiba. We hope that you enjoy your experience in Curitiba, and we wish you well in your studies.

Universidade Tecnológica Federal do Paraná - Campus Curitiba

Addresses:

Site Centro: Avenida Sete de Setembro, 3165 - Rebouças, Curitiba - Paraná, 80230-901

Site Ecoville: Rua Deputado Heitor Alencar Furtado, 5000 - Ecoville, Curitiba - Paraná, 81280-340

Site Neoville: Rua Pedro Gusso, 2601 - Neoville, Curitiba - Paraná, 81310-900

Website: <http://portal.utfpr.edu.br/campus/curitiba>

Responsible person: Paula Seciuk/Vanessa Outuki (International Relations Department - DERINT)

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IMPORTANT DOCUMENTS

VISA

Once you have been accepted for a period of exchange at UTFPR, it is necessary to apply for a temporary visa IV at a Brazilian consulate in your country. Brazilian visas are not awarded in national territory, airports, ports or at points of entry of the Brazilian border.

In order to apply for the visa, you must submit an online application, then present yourself to the Brazilian consulate with the following documents: the printed and signed Receipt; your passport; a recent ID photo; a Negative Certificate of Criminal Background; proof of financial ability or scholarship to remain in Brazil during the exchange period; proof of means of transportation in and out of Brazil; proof of payment of consular fees; and proof of active enrollment at the University.

Remember to visit the consulate website to confirm which documents you will need.

The temporary visa IV fees range from 100 to 300 dollars, depending on the country. The documents must be in Portuguese, English, French or Spanish, otherwise they can be accepted by sworn translation into Portuguese.

The temporary IV visa will be issued within 10 business days. It is recommended that the request for the visa is made at least 60 days before the date of travel.

Registration in the Federal Police Department (DPF): you must present yourself to the DPF within 30 days of your entry in Brazil.

Remember: the temporary IV visa (VITEM IV) is only granted to those who come to Brazil as a student, without any paid activity, except for those who are attending in higher education institutions for internship programs - if that's your case, you must also present proof of the internship signed by you and your supervisor.

CRNM

Within 30 days after your arrival and holding the temporary visa IV (VITEM IV), you must schedule an appointment and present yourself to the Federal Police Department, where you will be registered to receive the CRNM. The National Migration Registry Card (CRNM) is an ID for temporarily admitted foreigners in Brazil, and it's valid throughout the national territory. The National Migration Registry (RNM) is the registration number informed in the CRNM.

In order to issue the CRNM, you must first access the DPF website at <http://www.pf.gov.br/servicos-pf/imigracao> to register your temporary visa (at "Registro de Visto Consular"). Then submit the form with your personal information and generate the payment form in the amount of 204.77 BRL. After that, you must schedule a visit to the Federal Police Department to present the required documents (you can get the checklist at the DPF website).

The nearest Federal Police station (Polícia Federal) is located at Rua Professora Sandália Monzón, 210, Santa Cândida, around 10 km from site Centro, 16 km from site Ecoville, and around 23.5 km from site Neoville (Phone: +55 41 3251 7500).

Important: The DPF website is mostly written in Portuguese and does not present an English translation for all sections, please contact DERINT in case you need any help.

TRAVELLING

Airports

The state of Paraná have two international airports: Afonso Pena International Airport, in Curitiba (around 17 km from site Centro, 27 km from site Ecoville, and 26 km from site Neoville), and Foz do Iguaçu International Airport, in Foz do Iguaçu (around 646 km from site Centro, 645 km from site Neoville, and 636 km from site Ecoville).

The easiest way to arrive at Curitiba is by bus (intermunicipal bus), and Curitiba bus station (Rodoferroviária de Curitiba) is located at Avenida Presidente Affonso Camargo, 330, Jardim Botânico.

The distances presented here are an estimative of the shortest distances by land and may vary according to routes and other particular cases.

Vaccines

Vaccination is not mandatory for entry in Brazil. However, the Ministry of Health recommends that international tourists and foreigners update their vaccination schedule in their origin country before traveling. For further information, please visit the Brazilian Ministry of Health website.

DAILY LIFE

Fees

As a public federal institution, we do not charge any tuition or registration fees.

Enrollment

The campus International Department will take care of your enrollment after the final confirmation of the courses you will take (Learning Agreement). If you're coming for a full program (from 2 to 5 years), you will be able to do your enrollment by yourself from the second semester until the end of the program, through the Student Portal ("Portal do Aluno").

Student ID

A student ID will be provided for you to access the University services and facilities. On Campus Curitiba, DERAC is responsible for providing student IDs.

Final grade and class attendance

In each course, students are required to achieve a final grade of at least 6, on a scale of 0 to 10, and a class attendance of 75%.

Accommodation

The University does not provide residence halls. Your main options for accommodation will be shared apartments, student hostels, and rented private houses or apartments.

For instance, the average monthly expenses for a room suite on a rented house in Curitiba is around 800-1,200 BRL. Other average monthly expenses include around 90 BRL for electricity consumption, 150 BRL for Internet services, and around 350 BRL for condominium fees.

You can also check a Facebook page in which people share informations on apartments and bedrooms for rent in Curitiba for exchange students. For further information, please check: <https://www.facebook.com/groups/moradiahousing/>

Remember to evaluate details such as transportation, proximity or ease of access to the campus, and the availability of general services in the neighborhood. You can contact DERINT for further advice.

Food

All our campuses have University Restaurants, except for site Neville. The price of meals for students is 3.50 BRL and there are options to restricted diets. Your student ID is required in order to buy the meal ticket. Our University Restaurants also provide other options such as snacks, coffee, and candies. At sites Centro and Ecoville, the University Restaurant serves lunch from Monday to Friday (from 11am to 2:30pm), and dinner from Monday to Friday (from 5:30pm to 8:30pm). On Saturday lunch is served from 11am to 1:30pm and dinner is not served.

If you prefer to have your meals outside the University, you can find restaurants and the shopping malls near site Centro. Besides, there are restaurants around 800-900 m from site Ecoville, and around 450 m and 2 km from site Neville. Also, The nearest supermarkets are around 850 m from from site Centro. Students usually spend around 34.71 BRL for a meal in restaurants, and around 399.72 BRL a month in supermarkets.

Don't forget to try some of the traditional meals in the region such as *Carne de Onça* (raw beef served with "broa", and spices), *Pão com Bolinho* (bread, meat loaf, and coriander), *Pinhão* (pine nuts), *Massa* (pastas, which are particularly famous in the neighborhood of Santa Felicidade), and *Barreado* (a traditional meal in Morretes and Antonina, cooked in clay pots, composed of meat and served with rice and bananas).

Accessibility

Campus Curitiba is adapted with ramps, lifts, tactile floors, and provides assistance for people with disabilities in accordance with the brazilian legislation.

Libraries

All our campuses have libraries with a collection of scientific, technical and professional books for undergraduate and graduate students. You will need your student ID and a password to

borrow books from the library. Students are allowed to borrow up to five books at a time, and the lending of a book can usually be renewed up to three times.

Be careful not to forget the deadline to return the books, otherwise fine of 1 BRL a day will be charged for each book you keep past the deadline.

You can check our catalogue online:

<http://biblioteca.utfpr.edu.br/pergamum/biblioteca/index.php>

In case you want to renew the lending of a book online, please check:

http://biblioteca.utfpr.edu.br/pergamum/biblioteca_s/php/login_usu.php?flag=index.php

(student ID code and password are required)

Sports and Activities

All our campuses offer sports activities for students. In case you want participate in a specific activity related to sports on Campus Curitiba, you must observe the specific instructions related to each activity.

For further information, please contact DAEFI (Phone: +55 41 3268 1749), or the Athletic Associations.

Health Insurance

After your arrival and prior to your enrollment at the University, you will be asked to provide proof of health insurance covering your entire stay.

Health services on Campus

Our Student Assistance Division has a medical and dental clinic for students and staff, and is prepared to provide assistance in emergency and first aid cases. The division also carries out prevention activities. A doctor and a nurse are ready to assist you on Campus Curitiba (Site Centro: "N" bloc).

Health Services next to Campus

The nearest hospitals are around 900 m from site Centro, and around 1.8 km from site Neville. Also, the nearest public health center is around 300 m from site Ecoville. There are also many Emergency Medical Units (UPA) located across the city.

Student Assistance

For general assistance related to your exchange program, please contact DERINT (opening hours: from 9am to 1pm and from 1:30pm to 7pm).

For psychological orientation, please contact NUAPE (opening hours: from 7:30am to 9:30pm)

You can also look for “Rede de Estudantes de Intercâmbio de Curitiba”, which provides exchange students with support and information (Phone: +55 41 99786 1826). For further information, please check: <https://pt-br.facebook.com/REICuritiba/>

Transportation

Public transportation in Curitiba is provided by bus lines, taxis, and private transportation services. Public transportation by bus in the city is paid in cash or by transportation card and costs 4.50 BRL (regular bus lines), or 3 BRL, in case you want to take “Circular Centro” (a specific bus line which routes are limited to the city center). You can also obtain the student transportation card to pay half of the bus fare by buying the vouchers in advance.

Some of the Curitiba bus terminals have an “integration” system, which means that you can ride different bus lines without paying for another bus ticket, as long as you do not leave the terminal.

For further information on bus lines and routes, please check the bus company website: <https://www.urbs.curitiba.pr.gov.br/>

In Curitiba, a taxi ride from site Centro to site Ecoville is around 31 BRL, and around 33 BRL from site Centro to site Neoville. Taxi rides cost around 2.70 BRL per km and a minimum flat rate of 5 BRL. Also, private transportation services for the routes aforementioned are around 25 BRL (from site Centro to site Ecoville) and 27 BRL (from site centro to site Neoville).

Taxi services as well as private transportation services require payment in cash or by credit card.

Language

It is not required that exchange students take official Portuguese exams to apply. However, if you’re planning to take courses at UTFPR, please be aware that almost all of them are taught in Portuguese. We recommend that you achieve a B1 level in Portuguese before coming. If you intend to do an internship or take part in research activities, please check with your supervisor for any specific recommendation regarding the language.

If you are interested in taking Portuguese classes, campus Curitiba offers a language course for non-native speakers. For further information on applications, proficiency tests, and other foreign languages courses on campus Curitiba, please contact DALEM by the phone +55 41 3310 4597, or by the email at dalem-ct@utfpr.edu.br

Academic calendar

Our academic calendar is divided into two semesters. The first one begins in March and ends in the first week of July and second one begins in August and ends in the first week of December. We have a “winter break” in July and a “summer break” from December to February. You can check the complete calendar on our website: <http://portal.utfpr.edu.br/alunos/calendario>

Holidays and academic breaks

Our academic activities are usually affected by holidays, academic breaks, and other similar situations which might impact on opening hours and access to services on the campus. For instance, the University Restaurant does not serve meals during academic breaks, and our library also adopts different opening hours during those. In particular cases, the campus may offer courses and activities over academic breaks.

Bank account

If you wish or need to open a bank account in Brazil, the documents required are CPF*, RNM (National Migration Registry), passport, proof of residence and proof of enrollment. Remember to close your bank account by the end of your stay to avoid extra fees.

*The Individual Taxpayer Registry (CPF) is a document that allows you to do different operations such as opening a bank account, hiring phone and internet services, etc. You can request it in any post office (“Correios”) or at the Receita Federal website. In Curitiba, there is a post office at Avenida André de Barros, 90/100, Centro (opening hours: Monday to Friday, from 9am to 6pm). Application fees may be charged.

On site Centro, there is a Caixa Econômica Federal agency and also a Banco do Brasil agency.

Communication

All our campuses have free wifi for students and staff. You can also hire internet services on mobile companies’ stores.

To make calls to other countries, just type: 00 + company code + country code + city code + phone number.

Entertainment and leisure

Tourist attractions in Curitiba include: Jardim Botânico, Parque Barigui, Parque Tanguá, Parque Tingui, Ópera de Arame, Pedreira Paulo Leminski, Museu Oscar Niemeyer, Torre Panorâmica, Passeio Público, Bosque Alemão, Bosque do Papa, Rua XV de Novembro (Calçadão), Mercado Municipal, Praça Tiradentes, Praça Rui Barbosa, Praça do Japão, Praça da Espanha, Largo da Ordem, Bairro de Santa Felicidade, among others.

You can also take a ride on “Linha Turismo”, which is a special bus line that covers 24 tourist attractions across the city; its 45 km itinerary results in a 3-hours ride. The tour starts at Praça Tiradentes from 9am to 5:30pm, at every 30 minutes and you must buy the tour ticket, which costs 45 BRL and allows you to get off the bus in specific attractions, then board into the next bus 30 minutes after.

Weather

In Curitiba, the average temperatures in Summer are around 21°C. It is recommended to always carry an umbrella since it rains very often. In Winter, temperatures can drop below zero, so coats and other warm clothes are recommended during that season. Due to fast, almost daily temperature changes in Curitiba, it is recommended to carry a umbrella, since rains can be frequent, especially in Summer.

Recommendations: Seeing that there are sudden changes in weather throughout the day, remember to always carry an umbrella with you since it rains very often and also keep the bus windows open whenever it's possible to avoid contamination by flu or cold.

Important numbers in case of emergency

193 - Fire Brigade and Integrated Service of Emergency Trauma Assistance (Siate)

192 - Ambulance

190 - Police

180 - Specialized Station for Women Assistance